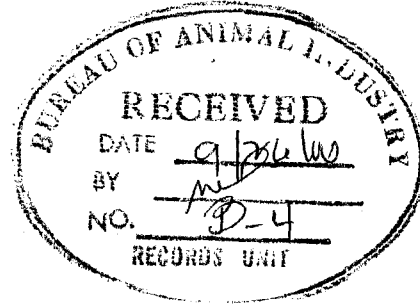


Republic of the Philippines
DEPARTMENT OF AGRICULTURE
Office of the Secretary
Elliptical Road, Diliman, Quezon City
Telephone Nos: (02) 928-8741 to 65



September 25, 2006

MEMORANDUM

TO : ALL FOS OFFICIALS, PERSONNEL, ATTACHED BUREAUS AND AGENCIES

FROM : THE UNDERSECRETARY FOR OPERATIONS

SUBJECT : FOS COMMUNICATIONS AND RELATED DOCUMENTS

It has been observed that on several occasions FOS related documents on varying concerns had been facilitated, acted upon and were able to obtain the Secretary's approval without the knowledge of the undersigned.

In this regard, and in order to systematize and harmonize our efforts particularly on matters affecting our operations, effective immediately all communications, requests, queries among others, regardless of its subject and nature must pass through the Office of the Undersecretary for appropriate action.

For your strict compliance.


JESUS EMMANUEL M. PARAS